

Preston City Congregational Church Scarecrow Festival – 15th Annual



Saturday, September 23, 2023 – Vendor Application/Information

Dear Participant:

We are back once again and very excited to be hosting this amazing Preston City community event! **Carefully** read the details on vendor participation. Space is limited. **“Brand” vendors** (IE. LuLa Roe, Tastefully Simple, Avon, etc.) will be accepted on a first come basis and at the discretion of the Scarecrow Festival committee.

Time: Saturday 10 am – 4 pm

Set Up: Friday from 4:30 pm – 6:30 pm (there will be Scouts staying the night to watch over booths) **OR** Saturday 7:00 am – 9:00 am

***Your vehicle must be cleared of the display area by 9:30 am on Saturday**
(There will be special vendor parking)

Break Down: Saturday 4:00 pm – 4:30 pm Vendors must stay until the end of the festival or may disqualify for future participation. **Under NO circumstances will vehicles be allowed on festival grounds PRIOR to 4:00 pm.**

Fees: \$60 per 10' x 10' space; (10' x 20' double space \$100)* **Best Deal**

*** Early Registration Discount: \$10 off single and double if application and fee received before May 1, 2023**

This festival is “rain or shine.” There are NO refunds due to inclement weather. Per Fire Marshal all tent poles are to be weighted down. Booth spaces cannot be reserved or shared. NSF checks will be charged \$20. You will receive confirmation after application is received. **Any vendor selling packaged consumable goods (IE., sauces, jerky, etc...) must carry insurance. A copy must be sent in with application.**

No sales of alcohol, tobacco, marijuana, or vaping products. No knives, bong, lasers, guns, or any other items not mentioned herein which might be considered in violation of the laws and/or the rules and regulations of The United States Government, The State of Connecticut, New London County, The Town of Preston, PCCC Church, and the PCCC Scarecrow Festival organizers.

**No alcoholic beverages, smoking, or pets allowed in or around tents/booths.
Tables and chairs are not provided.**

Vendors are encouraged to participate in making a scarecrow and displaying it at your booth. Attendees will judge the day of the festival and the **winner will receive a FREE 10×10 space next year**. Participation also brings more attendees around to your booths.

****Vendor spaces will be available in upper lot and in lower field.** Please designate your preference on application. **Note:** If space fills up in upper lot it will be at the discretion of the Scarecrow Vendor Coordinator as to placement.

There will be food trucks on site for food purchases this year.

If you have any questions about your goods or booth information please call the church for additional information: 860-887-4647 or email: pcccscarecrowfest2023@gmail.com

The PCCC Scarecrow Festival and its organizers is/are not responsible for any injuries, damage to, or loss of any items prior to, during, or following the Festival. The vendor is responsible and shall reimburse the Scarecrow Festival for any damage, loss, injury, or liability incurred by The Scarecrow Festival and/or its organizers or attendees caused by actions of the vendors prior to, during, and following the Festival.

Please complete the registration form, SIGN it, make a copy for your records, and mail the original with any insurance forms (if applicable) and payment payable to Preston City Congregational Church (PCCC) to:

**Preston City Congregational Church
Scarecrow Festival – Vendor Committee
321 Route 164
Preston CT 06365**

*You will receive confirmation after application, payment, and any insurance forms are received.

We are so excited to be hosting this family fun FREE event again and can't wait to see you!

*Sincerely,
Preston City Congregational Church
Scarecrow Festival Committee*

PCCC Scarecrow Festival 2023 Vendor Application

Please print clearly.

Contact Person: _____ Tax ID# (if applicable): _____

Business or Organization Name: _____

Address: _____ City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____ Website/FB _____

Thorough description of your product: _____

Registration Fees (please check all that apply):

\$60 single _____ \$100 double _____ **** CHECK FOR EARLY BIRD REGISTRATION**

****POSTMARKED PRIOR TO MAY 1ST: \$50/\$90 _____**

\$10 Electricity surcharge (first come, first served due to minimal space) _____

I prefer upper lot _____ I prefer lower field _____

FREE – I will enter a scarecrow into the Scarecrow Contest (Vendor Category) _____

Total Enclosed \$ _____

Special Needs or Requirements _____

Note: We do our best to accommodate, yet not all requests can be met.

***I affirm that I have read and understand all fees, restrictions, instructions, and disclaimers in this application/agreement. I understand that the PCCC Scarecrow Festival and its' organizers is/are not responsible for any injuries, damage to, or loss of any item prior, during, or following the Festival. The vendor is responsible and shall reimburse the Scarecrow Festival for any damage, loss, injury, or liability incurred by the Scarecrow Festival and/or its' organizers or attendees caused by actions of the vendors prior, during, and following the Festival.**

Signature _____ Date: _____

For Office Use Only: Date Rec'd by PCCC Office _____; # Assigned _____; By: _____

Early Bird: Yes No Check # _____ Amount: \$ _____

Confirmation Email Yes Date: _____ By: _____

Vendor Final Letter Sent Yes Date: _____ By: _____

Scarecrow Yes No

Electric Yes No

Single Booth Double Booth

Insurance form: Yes No

Upper lot #(s) Assigned: _____ Lower field #(s) Assigned: _____